



**SAYBROOK
POINT**
INN & SPA

EMPLOYMENT APPLICATION

SAYBROOK POINT INN & SPA IS AN EQUAL OPPORTUNITY EMPLOYER

The information requested herein will be kept confidential unless subpoenaed or compelled by legal process.

NAME				SOC. SEC#				
ADDRESS			CITY			STATE		ZIP
HOME PHONE# ()				BUSINESS PHONE # ()				
POSITION(S) APPLIED FOR				DATE AVAILABLE FROM: TO:				
Since our policy restricts one family member supervising another, we would like to know if you have any relatives now employed by this company? Yes _____ No _____ if yes, give name, position and location.								
Do you have any impairment, physical, mental or medical, which would interfere with your ability to perform the job for which you have applied? Yes _____ No _____ If yes, describe such impairments and specific work.								
Please indicate: Full time _____ Part Time _____ Temporary _____ Summer _____ Minimum Salary Desired _____ Number of Hours per Week Desired _____								
Please Indicate the number of hours you are available to work during Both the day and evening shifts for each day listed:							Are you at least 18 years of age?	
Shift	Sun	Mon	Tue	Wed	Thurs	Fri		Sat
Days								
Nights								
Are you legally permitted to work in the U.S.? Yes _____ No _____				If you are a registered alien, please give alien registration #				
How were you referred to us? Employee (Please give employee's name) _____ Employee Agency (Please enter name of agency) _____ Newspaper (Please specify name of paper) _____ Other (please Specify) _____								
Have you ever been employed by Saybrook Point Inn, Inc? Yes No								
Have you ever been convicted of a felony? Yes No If yes, give date, place and nature of crime. (Convictions will not necessarily disqualify applicant; each case is considered)								
Business and Equipment Skills (Please Specify):								
List Professional Memberships, Licenses, etc.:								

Employer/Location:				
From		To		Position:
Month	Year	Month	Year	Salary:
				Reason for leaving:
May we contact employer for reference? Yes _____ No _____				
If yes, supply name, position and phone number of contact:				
Employer/Location:				
From		To		Position:
Month	Year	Month	Year	Salary:
				Reason for Leaving:
May we contact employer for reference? Yes _____ No _____				
If yes, supply name, position and phone number of contact:				

Education	Name, City and State of School	Course/Major	Dates	Degree
High and/or Trade school				
College/Trade school				
Other				

References (other than relatives):		
Name	Address/Telephone	How Acquainted
1.		
2.		

In case of emergency, notify:	
Name:	Phone:

I authorize Saybrook Point Inn, Inc. (the Company) to investigate all matters contained in this Application. I agree that if, in the judgment of the Company, any false statement or misrepresentation has been made by me in this Application, or the results of investigation thereof are no satisfactory to the Company, in its sole discretion, any offer of employment made by the Company may be withdrawn, or my employment with Prime terminated immediately without any obligation or liability to me other than for payment, at the rate previously agreed upon, for services actually rendered if I have been employed. During and after my employment with the Company I will not disclose to anyone any confidential information or trade secrets of the Company Learned by me at any time during my employment at the Company. This Application, and the receipt of it by the Company, is understood by me no to be an offer of employment, and is subject to acceptance by the Company.

If Employed by the Company, I agree to abide by the Company's rules and regulations, which are subject to modification from time to time. I further understand that my employment is not for a stated period and may be terminated at any time.

_____		_____	
Signature of Applicant		Date	
Interviewed by:	Hired by:		